

ACTION PLAN FOR LARGE INCIDENTS IN CLAY COUNTY (The purpose of this document, a large scale incident will be considered as being one in which the incident escalated to the fourth department or more)

1. ANYTIME INCIDENT ESCALATES TO 4th Dept. Emergency Management will be requested.
 2. When incident escalates to 4 or more departs, IC post will be established .
 3. Command post will be stationary to allow for proper staging area, tender placement, Rehab, and first aid station.
 4. Staging will be established away from Command Post and **Staging Area Manager (STAM)** will be assigned by IC
 5. **IC will:**
 - a. Establish command post (Designated Radio Channel)
 - b. Notify DC 3 of situation(TDEM District Coordinator, Lance Liggett DPS Wichita Falls)
 - c. Assign “ **Division Supervisors** ”to Divisions of fire (A&Z)
 1. Division 1 Supervisor will be “A” (Designated Channel)
 2. Division 2 Supervisor will be “Z” (Designated Channel)
 3. Assign companies to Divisions
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4. More Divisions will assigned as need arises.
 - d. Ask dispatch for current and forecasted weather conditions
 - e. Advise S.O. (Sherriff Office) of situations and ask for Traffic Control when needed
 - f. Ask for Mutual Aid and have companies report to staging area for assignment
 - g. Monitor both (DESIGNATED CHANNELS) to assist Commanders
6. When assigned to Division, notify SUPERVISOR of that Division and ask for assignment. Stay with Division until assignment completed or requested by SUPERVISOR to change assignment

Division SUPERVISOR

1. **SUPERVISOR** can request more resources from the IC
 2. Once company receives assignment, in Division, said company will have all radio traffic go thru Division SUPERVISOR and not to IC unless it is deemed emergency radio traffic.
 3. **Division SUPERVISOR** will notify IC of status of companies (ie: flats-out of water-fuel-member to hot need relief ect...)
 4. Once IC is notified, by **SUPERVISOR**, replacements will be dispatched from staging area. Once original unit is repaired or refueled they will be reassigned by STAM
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5. Division Supervisor must protect heavy equipment, being used, during operations. (ie: bull dozers, loaders, road graders)

6. No units will leave Division until **SUPERVISOR** is advised and orders are approved. (“ No free lancing”.)

STAGING

1. **STAGING AREA MANAGER (STAM)** will be assigned from IC
 - a. Will be in charge of keeping a log of incoming and outgoing units
 - b. Will be in charge of Tender operations and water supply
 - c. Will monitor radio from IC (Designated Channel) and dispatch units as IC request
 - d. Will coordinate with IC for supplies needed at scene

LOGISTICS

1. Officer be assigned by IC
 - a. Will setup rehab station designated by IC
 - b. Will coordinate supplies needed
 - c. Furnish Medical attention when required
 - d. Notify IC if member needs to be removed by POV or Ambulance
 - e. Keep a log of members rehabbed thru station